

## LAKWOOD WATERSPORTS FACILITY

The Lakewood Watersports Facility serves as a center for general recreational use by members of the University community. Through the provision of a variety of watercraft, multiple levels of instruction and supervision, and a continuous endeavor by the staff to meet the needs of the facility's users, Lakewood fulfills its goals.

### A. RESERVATIONS

#### 1. Eligible Groups

- a. Reservations will be accepted on a first-come basis from Associated Students programs and organizations, recognized residence hall groups, as well as University offices and departments for bona fide University activities. Non-University reservations are covered under RENTAL; section A6.
- b. An organization's official representative and the department chair or current faculty advisor of the sponsoring department must sign all space/equipment requests for non-Associated Students, departmentally-related student organizations.

#### 2. Academic Use

Use of Lakewood for scheduled classes by academic departments is subject to approval of the Director of Viking Union Facilities. Regularly scheduled use will be subject to a rental fee that shall be negotiated based upon the facilities, equipment and services requested.

#### 3. Grounds

- a. Lakewood's grounds may not be reserved for exclusive use during normal operating times. Organized groups planning on using the grounds are required to reserve through the Viking Union Reservationist.
- b. A maximum of one hundred (100) persons will be permitted to use the grounds at one time.
- c. Reserving groups will have priority for use over those not reserving through the Viking Union Reservationist.

#### 4. Lounge

- a. The Bill McDonald Lounge will be open for general use when not reserved according to the provisions of these policies. It may be closed at the discretion of the Lakewood Manager (or Caretaker) to protect the facility and/or its contents from overuse or abuse.

- b. Capacities for various types of uses are available from the Viking Union Reservationist.
  - c. Reservation of the Challenge Course does not constitute a reservation of the Lounge. The Challenge Course may be reserved through the Viking Union Reservationist.
  - d. The official closing time of the Bill McDonald Lounge will be 11 p.m., 7 days a week. Appeals of this time may be made to the –Lakewood Manager.
  - e. Groups are required to perform reasonable cleanup of the Lounge and surrounding grounds as impacted by their event. This includes pickup of bottles, cans, etc. Cleaning above normal and routine will be charged back to the reserving party of record at a rate not less than the prevailing wage of that individual staff member performing the process.
5. Boats
- a. A maximum of fifty percent (50%) of any particular type of craft may be reserved by an eligible group when the facility is open to the public. At other times, the number of crafts available will be negotiated, provided that the reserving group must pay for Lakewood staff. The number of staff required will be determined by the Lakewood Manager according to the type of use planned.
  - b. Lakewood boats may not be removed from Lake Whatcom unless under special agreements as approved by the Lakewood Manager.
6. Rental
- a. Provided that such use does not restrict general recreational use and University programs, non-University groups may rent Lakewood's facilities and equipment. Rates are available from the Viking Union Reservationist for one-time reservations. Longer term rentals may be negotiated and approved by the Viking Union Administration.
  - b. Facilities and equipment may not be rented for commercial use.

## **B. OPERATIONS**

1. Days and hours of operation will be determined by the Viking Union Administration.
2. Watercraft not otherwise in use per other provisions of this policy may be checked out as follows:

- a. Sailboats/Sailboards - Lakewood Sailing Card with appropriate endorsement(s) for boat being checked out.
- b. Canoes/Rowboats/Kayaks - Western identification, Whatcom Community College identification, Northwest Indian College identification, Alumni Card, and University Food Service identification plus evidence of ability to operate boat being checked out, as determined by Attendant on duty.

### **C. TRAINING/TESTING**

Lessons and tests for the Lakewood Sailing Card will be coordinated by the Lakewood Manager. The procedures for acquiring such cards will be published at Lakewood.

### **D. LIABILITY**

Individuals utilizing Lakewood's boats shall assume liability for their actions and shall hold the Associated Students and the University harmless from all liabilities resulting from the use of these boats. A statement so stating must be signed by any individual checking out watercraft at Lakewood.

### **E. RESCUE BOATS**

The smaller Boston Whaler is the primary rescue/utility boat. The larger Whaler is to be kept ready for emergency use requiring its size, speed, and capacity. Use of the rescue boats for other than their intended functions is prohibited. They are not available for use by the public and are not to be used by staff for other than their designated purposes.

### **F. SHOP**

The workshop is for use in repair and fabrication related to the Lakewood operation. It may be used for other Associated Students or University-related activities requiring its special features only upon approval from the Director of Viking Union Facilities.

### **G. OPERATING DECISIONS**

Final authority rests with the Lakewood Manager for on-site decisions relating to safety, proper use of facilities and equipment, and behavior.

### **H. GENERAL**

1. Alcoholic Beverages

Viking Union/Student Activities/Associated Students  
Policies & Procedures

- a. Groups conducting events at which alcoholic beverages are to be served must acquire University approval and the appropriate Washington State Liquor Control Board permit/license. Specifics are available from the Viking Union Reservationist.
- b. No kegs of beer will be allowed at the Lakewood facility.

2. Damage

Individuals and groups assume responsibility for any damage to facilities or equipment other than that resulting from normal wear and tear.

3. Overnight Use

Lakewood is intended for day use only. Any exceptions must be approved by the Viking Union Administration.

4. Noise

No activity that might create excessive noise will be permitted. Uses of sound reinforcement devices at Lakewood are to be discouraged. The Lakewood Manager, Caretaker and Attendant may make the decision to discontinue any such activity which is disruptive to the residential nature of the facility.

5. Power Boats

Power boats are not permitted in the vicinity of the Lakewood docks, except Safety and Coach boats and those that are part of a sanctioned University activity.

6. Private Boats

Private boats may not be stored at Lakewood unless a specific use agreement is entered into between Lakewood and an individual or agency. Similarly, launching facilities are not open to the public. The Lakewood Manager's private boat(s) are exempt from this section.

7. Fires

Fires shall be limited to areas designated for such purposes.

8. Parking

Parking is permitted only in designated areas. Violators may be towed at their expense.

**Interpretation and Enforcement:** VU Administration

Viking Union/Student Activities/Associated Students  
Policies & Procedures

LAKWOOD.POL

Approved by: Viking Union Administration

Date Approved: 1986, 06/05/91, 02/02/94, 5/05,12/07

Organization: Viking Union/Student Activities