



VIKING UNION

Student Employment Application

**It is highly recommended that applicants read the job description and discuss the position with the present position holder prior to filling out this application!*

VU Position Applying For: _____ Date: _____
**Note: If applying for an AS Position, you must fill out an AS Application.*

Name: _____ W#: _____

Local Address: _____

WWU e-mail address: _____@students.wwu.edu Alternate e-mail: _____

Local Telephone #: _____ Cell: _____

Permanent Mailing Address: _____

Phone #: _____

Expected Date of Graduation: _____ GPA: _____

Major: _____ Minor: _____

Internships/Student Teaching (which quarter(s)): _____

Credit Hours This Quarter: _____ Next Quarter: _____

EMPLOYMENT HISTORY					
<i>*List present or last positions first. Please give current telephone numbers of references.</i>					
Employed by:	From/To:	Job Title:	Supervisor:	Phone:	May we contact? (Yes/No)

Volunteer Experience: _____

For Office use Only

Date Contacted: _____ Interview Scheduled (Date/Time): _____ Hired: YES NO

SKILLS INVENTORY

(Please check those skills which you have acquired.)

Interpersonal Communication
 Supervisory Experience
 Leadership Experience
 Management Skills
 Keyboarding (words per minute _____)
 Computer Operation
 Computer Programming
 Cash Register Experience
 Cash Handling Experience
 Customer Service

Multi-Line Phone
 Graphics
 Crowd Control
 Stage/Theater Experience
 Lighting Experience
 Sound Mixing
 Electronics
 Mechanical Skills
 Vehicle Maintenance

Other (please elaborate): _____

PRESENT QUARTER CLASS SCHEDULE

**Please mark those times you are not available, with an X. These will determine the times you are unavailable for an interview.*

	Monday	Tuesday	Wednesday	Thursday	Friday
8 am					
9am					
10 am					
11 am					
Noon					
1 pm					
2 pm					
3 pm					
4 pm					

****Please answer the following questions on a separate sheet and type the answers. Applications will not be considered if this is not done! Applications will be screened based on these answers!***

1. Why are you interested in this position, and what do you plan to get out of it?
2. What skills or experience do you have that relate to this job?
3. Most Viking Union positions provide 10-12 hours per week. Will this provide a sufficient income at this position's wage level?
4. Are you presently enrolled at WWU? If not, please explain.
5. Have you considered this position's implications on your financial aid award?
6. What strengths do you have that would be an asset as a VU employee?
7. Are there additional comments you would like to make?

Additional questions may be included in the application instructions for some positions.

Signature _____ Date _____

(if this form is submitted electronically, signature can be obtained upon interview or hiring)

****THE VIKING UNION IS AN EQUAL OPPORTUNITY EMPLOYER****